

Developing learning literacies in the context of finding information

Attributes / Identities

I am...

Practices
(ways of thinking and acting)

I apply...

Skills
(personal capabilities)

I can - I know how - to do/use...

Functional Access

I have access to...

Awareness

*I know of...
I am aware of...*

LEARNING LITERACIES		
Digital Literacies	Information Literacies	Academic Literacies
<p>I am adaptable in transferring the skills of finding, critically evaluating, and deploying information to daily life and work</p> <p>I am willing to take personal responsibility for finding the information I need</p> <p>I am curious about my subject and have a desire to learn and understand more</p> <p>I am familiar with the range and use of different search tools and how they influence search results and adapt accordingly</p> <p>I am critical in my approach to information</p> <p>I understand how information/evidence is used in my subject and in future professional life</p>		
<p>I select and use different search tools, recognising the differences between them and their benefits and limitations</p> <p>I identify, select and use a wide range of key print and digital sources appropriate to the discipline, from the Library and beyond</p> <p>I assess different print and digital formats and select the ones relevant to my current context and need</p> <p>I ask questions about what I find to be sure that information is accurate, authoritative and relevant to my search</p> <p>I scope research questions clearly and define searches with parameters that allow me to find information needed to address them</p> <p>I adapt my search approach according to the information need and search results, recognising that it is not enough to rely on familiar sources</p> <p>I define search strategies by identifying suitable keywords and limits and by making use of background information relevant to the topic</p> <p>I make full use of my personal network and subject-specific expert help to find information sources</p> <p>I identify what I don't know and actively seek new information to fill the gaps in my knowledge</p>		
<p>I can construct strategies and complex searches appropriate to digital and print content</p> <p>I can identify subject-specific collections of information such as gateways and portals</p> <p>I can recognise the range of digital media available and know how to handle different document types and file formats</p> <p>I can identify keywords, limit searches by particular parameters and use advanced techniques such as boolean searching, wildcards and truncation</p> <p>I can distinguish between trusted sources online and in print and less reliable sources</p> <p>I can locate sources of full text information, both online and print, and download where applicable</p> <p>I can apply appropriate evaluation criteria to determine the quality of information found</p>	<p>I can use search engines, catalogues, databases and abstract and indexing services</p> <p>I can plan and organise an information task</p> <p>I know how print materials are organised in the library</p> <p>I can use controlled vocabularies and taxonomies</p>	<p>I can use online printed help and find personal expert help</p> <p>I can assess current knowledge and identify gaps</p> <p>I can use controlled vocabularies and taxonomies</p>
<p>I have access to trusted information sources</p> <p>I have access to learning resources, guides and tutorials</p> <p>I have access to full text information in print and digital form</p> <p>I have access to experts to help me find information sources</p> <p>I have access to search engines and other search tools</p>	<p>I have access to specialist search tools for my discipline</p> <p>I have access to the library catalogue</p> <p>I have access to teaching sessions on information and digital literacy</p> <p>I have access to library facilities and computers that allow me to access restricted collections.</p>	
<p>I am aware of the different types and formats of information that are available</p> <p>I am aware that there are gaps in my knowledge</p> <p>I am aware that access to information may not always be immediate and I may need to order sources or visit other libraries.</p> <p>I am aware of the problem of information overload</p> <p>I am aware of people and services who can help me access information</p>	<p>I am aware of the importance of accurate, current and relevant information</p> <p>I am aware that not all information is reliable</p> <p>I am aware of the importance of keeping track of information found</p>	